

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: Monday 19 May 2014
Time: 6.30 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.00pm.

Please direct any enquiries on this agenda to Eleanor Slack (Democratic Services Officer), on 01225 718255 or eleanor.slack@wiltshire.gov.uk

or Richard Rogers (Community Area Manager), on 07771 547522 or richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114/713115.

Wiltshire Councillors

Cllr Liz Bryant, (Bromham, Rowde & Potterne)
Cllr Peter Evans, (Devizes East)
Cllr Sue Evans, (Devizes North)
Cllr Richard Gamble, (The Lavingtons and Erlestoke)

Cllr Simon Jacobs, (Devizes and Roundway South) (Chairman)
Cllr Laura Mayes, (Roundway) (Vice Chairman)
Cllr Philip Whitehead, (Urchfont and the Cannings)

	Time
<p>1 Election of Chairman and Vice Chairman</p> <p>To elect a Chairman and Vice Chairman for the Area Board.</p>	6.30pm
<p>2 Appointments to Outside Bodies <i>(Pages 1 - 14)</i></p> <p>To appoint members to outside bodies and working groups.</p>	
<p>3 Welcome and Chairman's Announcements <i>(Pages 15 - 16)</i></p> <p>To receive the following Chairman's announcements:</p> <ul style="list-style-type: none"> a. Recycling success b. Mentoring scheme update c. Area Board review 	6.40pm
<p>4 Apologies for Absence</p>	
<p>5 Minutes <i>(Pages 17 - 24)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 24 March 2014.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Partner Updates <i>(Pages 25 - 26)</i></p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Health Services d. Devizes Community Area Partnership e. Devizes Campus Team f. Young People g. Schools updates h. Town and Parish Councils 	6.45pm
<p>8 Youth Services Review</p> <p>Cllr Mayes will briefly report back on the outcome of the recent review of youth services.</p>	7.00pm
<p>9 New Model Health Services</p>	7.10pm

	A presentation and discussion on the new model of health services and the implications for the Devizes area.	
10	Request for change of use of telephone box at Bishops Cannings (<i>Pages 27 - 28</i>)	8.00pm
	To consider a request by the Parish Council for a change of use of the telephone box at Bishops Cannings to house a defibrillator.	
11	Improving our local transport (<i>Pages 29 - 42</i>)	8.05pm
	Cllr Whitehead will present three transport related items:	
	I. To report back on the 'Community Area Transport Group' (CATG) including any recommendations	
	II. To present the local Highways maintenance schemes in the Devizes Community area for 2014/15, agree the final list for implementation and the procedure for any future alterations	
	III. Shanes Castle	
	To provide an update and seek approval for strategic property services to explore delivery options associated with the sale of Bowfort and to agree to offset any costs through the s106 contributions for the Devizes Transport Strategy.	
12	Area Board Funding (<i>Pages 43 - 48</i>)	8:25pm
	Councillors will be asked to consider the following applications:	
	<ul style="list-style-type: none"> • Devizes & District Association for the Disabled – requesting £2,043 for Nursteed Centre Electrical Works • Wiltshire Blind Association – requesting £4,383 towards their Assistive Technology Resource Centre and Workshops 	
13	Close	8.30pm

Future Meeting Dates

Monday, 29 September 2014

6.30 pm

Devizes Sports Club, London Road, Devizes SN10
2DL

Monday, 24 November 2014

6.30pm

Devizes Sports Club, London Road, Devizes SN10
2DL

DEVIZES AREA BOARD
Monday 19 May 2014

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2014/15.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2014/15.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1 None.

7. Equality and Diversity Implications

- 7.1 None.

8. Delegation

- 8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1 The Area Board is requested to:
 - a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
 - b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
 - c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

Report Author:
Eleanor Slack, Democratic Services Officer
01225718255
eleanor.slack@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Appointments to Working Groups **Devizes Area Board**

Community Area Transport Group:

- Cllr Philip Whitehead (Chairman and Area Board)
- Ann Lumb (Rural Parish Councils)
- Kelvin Nash (Devizes Town Council)
- Margaret Nightingale/Tony Cosstick (Cycle Devizes)
- Rob Edwards (Rural Parish Councils)
- Steve Valentine (Roundway Parish Council)

Shadow Community Operations Board (COB):

- Nigel Carter (Town/Parish Councils)
- Cllr Peter Evans (Area Board Representative)
- Rev. Jonathan Triffitt (Education and Young People)
- Jasper Selwin (User and Community Group)
- Mike Weston (User and Community Group)
- Zoe Millington (User and Community Group)
- David Dawson (User and Community Group)

- Rhys Schell (COB Manager)

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non -profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

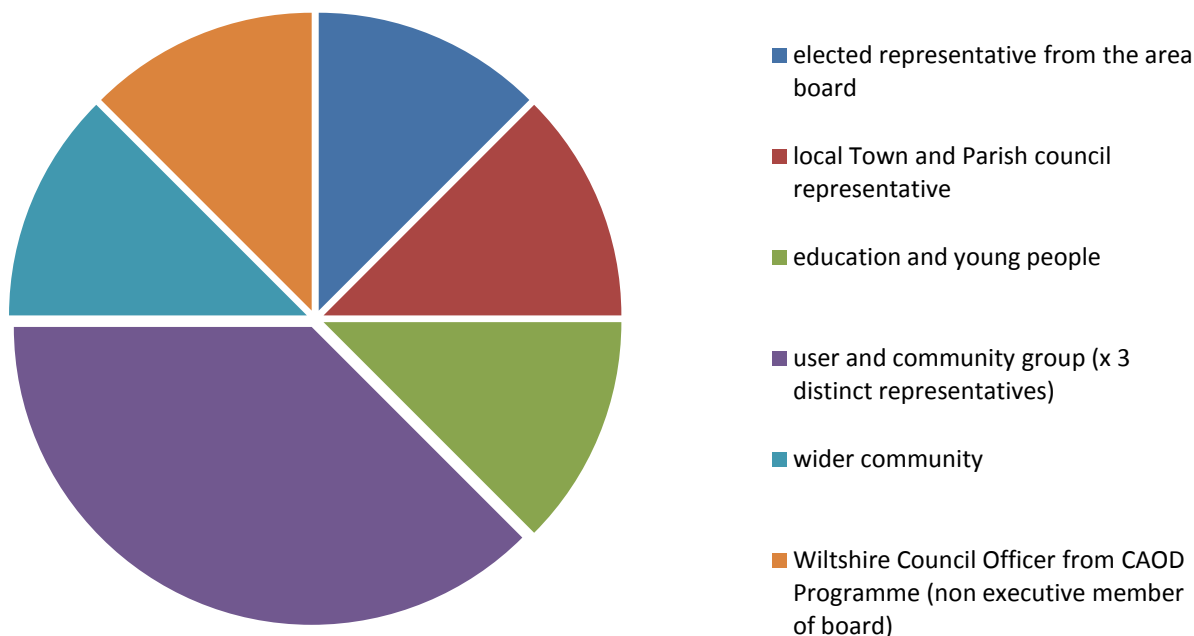
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

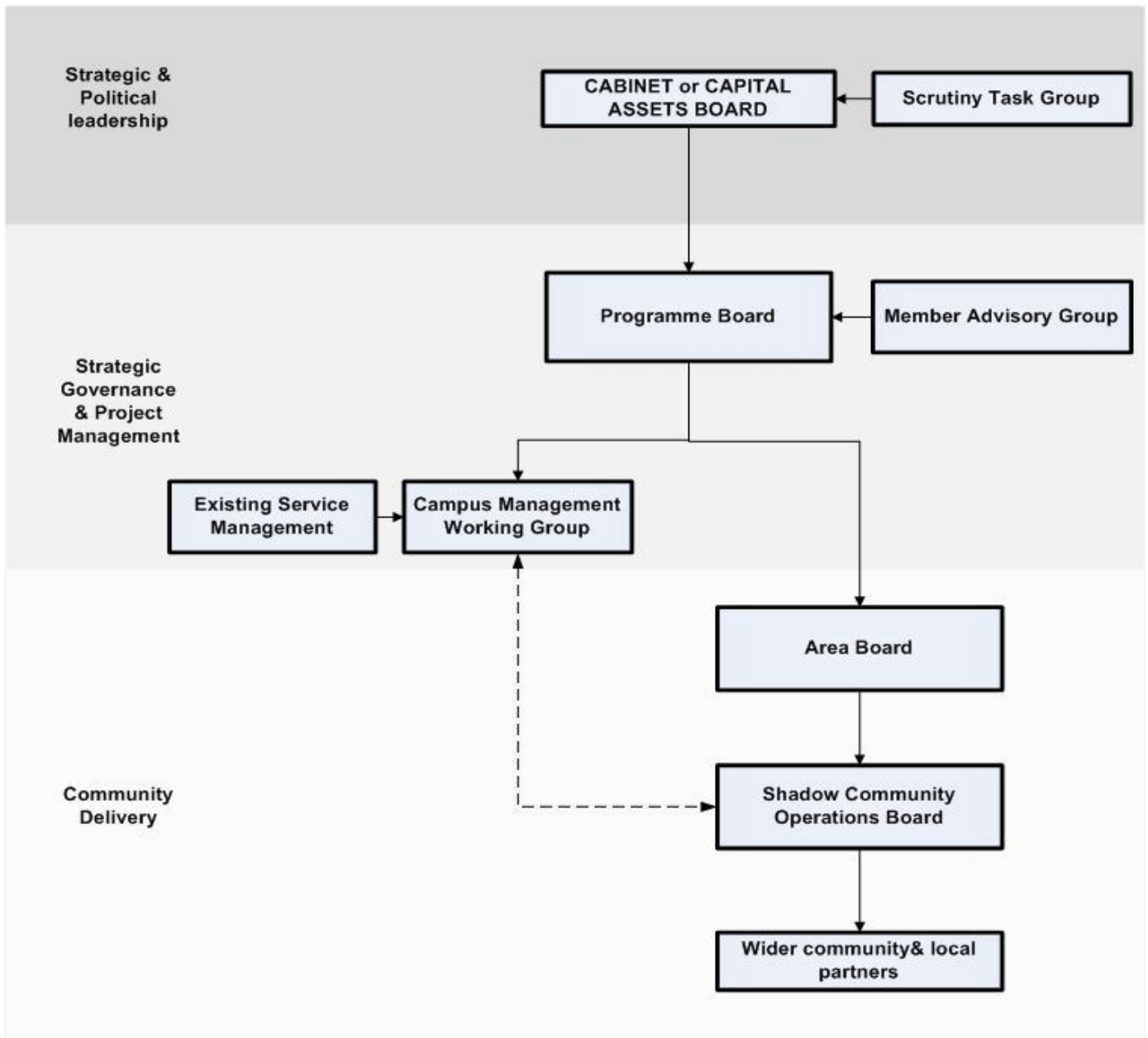
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



Chairman's Announcements

Subject:

Recycling success means mini recycling sites are no longer needed

Summary of announcement:

The success of Wiltshire's kerbside collection of plastic bottles, cardboard, paper, cans, textiles, glass bottles and garden waste has led to a review of the county's mini-recycling sites.

Households across Wiltshire recycled more than 68,000 tonnes last year through the kerbside collections, including garden waste. 36,000 tonnes of this came from the black box and blue lidded bin collections meaning the smaller recycling sites in the county are now used very little – less than 3,000 tonnes is expected to be collected through the mini recycling sites this year.

Since the introduction of the new kerbside collections there has been a sharp fall in the amount of waste being taken to mini recycling sites, such as those in car parks. As a result, the remaining 126 mini-recycling sites in Wiltshire will be removed, with the money saved by reducing this service duplication being ploughed back into vital council services.

Signs informing people about the proposed changes will be displayed from early April, and the sites will close from 5 May. Recycling bins will be removed from the site before the end of May.

Any households without a blue lidded plastic bottle and cardboard bin or a black recycling box, can obtain one by contacting the council. Households can also have up to two black recycling boxes for recycling paper, glass, cans and textiles. On occasions where households have more recyclables than can fit into two black boxes, we ask that the extra materials are separated out into carrier bags and placed out for collection alongside the black box (mixed materials may not be collected). Anyone who feels they do not have space for extra bins or boxes can contact the council to discuss alternatives.

The key messages are:

- All mini recycling sites in Wiltshire will close on 5 May 2014 and the bins will be removed from the sites shortly afterwards.
- The sites collect materials that we already collect through the black box kerbside service. It is therefore a *duplication* of service.
- The use of these sites has declined dramatically over recent years, as the council has invested in more kerbside collections – we collected 36,000 tonnes of dry recyclables through the kerbside services last year, compared with less than 3,000 tonnes collected via the mini recycling centres.
- Householders can have up to two black boxes for their glass bottles and jars, newspapers, magazines and telephone directories, food and drinks cans and textiles. Any excess recycling can be placed out in carrier bags (one material type per carrier

Chairman's Announcements

bag please – mixed materials may not be collected). Residents unable to manage black boxes can be offered smaller black baskets with handles.

- Sites will be regularly cleaned after the containers have been removed to manage any littering or flytipping issues that may occur in the short term.

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Bromham Social Centre, New Rd, Bromham SN15 2JB
Date: 24 March 2014
Start Time: 6.30 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Eleanor Slack (Democratic Services Officer), on 01225 718255 or
eleanor.slack@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Liz Bryant, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble,
Cllr Simon Jacobs (Chairman), Cllr Laura Mayes (Vice Chairman) and
Cllr Philip Whitehead

Wiltshire Council Officers

Richard Rogers (Community Area Manager) and Eleanor Slack (Democratic Services Officer)

Town and Parish Councillors

Devizes Town – Nigel Carter, Judy Rose
All Cannings -
Bishops Cannings – Eric Clarke
Bromham - Brian Amor
Easterton – Chris Saunders, Robert Buton
Erlestoke –
Etchilhampton – Roger Weeks, Mervyn Woods
Great Cheverell –
Little Cheverell – Thomas Morison
Market Lavington –
Marston -
Potterne – John Chandler, Clyde Hoddinotte, P.J Straw
Roundway –
Rowde – Rebekah Jeffries, Jackie Bawden

Stert – Paul Scarffe, William Howkins

Urchfont – Nicky Tlittuell, Royston Thomas, Nicky Mitchell

West Lavington - Julia Ford

Worton –

Partners

Wiltshire Police - Angus Macpherson, Vincent Loane

Wiltshire Fire and Rescue Service – Mike Fraklin,

NHS Wiltshire

YAG – Chris Wild, Emily Banks, Rosie Mullins, Jasmine Stickley, Andy Robbinson

DCAP – Philip Mackis, Chris Butler, Kate Freeman

Devizes Area Tourism Partnership – Tony Aldridge

Total in attendance: 95

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Recognising Local Volunteering</u></p> <p>Cllr Laura Mayes led the 'Recognising Local Volunteering' awards ceremony on behalf of Devizes Area Board. The ceremony celebrated the time and effort that so many people put into volunteering and to have a chance to thank some of those nominated by the community.</p> <p>Paul Scarffe (Stert Church), John Girvan (restoration of Pill Box), Seb Hutchings (Devizes Rugby Club) and Frank Smith (Friends of Erlestoke Prison) were nominated for the individual award and each was given a certificate. Frank Smith was also presented with a trophy and some vouchers for his outstanding contribution.</p> <p>In the group category Caen Hill Canal Volunteer Lock Keepers, Potterne Mummers, Sidmouth Club Volunteers, Devizes Outdoor Celebratory Arts Committee Members, Urchfon Scarecrow Festival Charity and the Devizes Bridging Project Peer Leader were shortlisted. Sidmouth Club Volunteers and the Bridging Project jointly won the award and were presented with a trophy and £100 each.</p> <p>A special Young Persons award was presented to Rosie Mullins particularly for her help with the Youth Advisory Group and her work as a peer mentor. She was awarded with a trophy and gift vouchers.</p> <p>Cllr Mayes thanked the volunteers in the area and encouraged everyone to get involved with the Devizes Big Pledge on 26 June 2014 where local communities would work together to improve the area.</p>
2	<p><u>Welcome and Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements provided within the agenda pack, these included:</p> <p>a) The North Wessex Down and Plain Action LEADER programmes</p> <p>A display was at the meeting to explain their plans to bid for Rural Development Programme for England funding to enable them to continue their LEADER programmes during 2015-2020.</p> <p>b) Connect2 Wiltshire Services Consultation</p> <p>A consultation on proposed changes to the Connect2 Wiltshire services in the Pewsey Vale was ongoing and would end on 14 May 2014. A meeting at Woodborough Village Hall, Pewsey on 7 May 2014 would provide further</p>

	information.
3	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Saunders, Cllr Odie and Cllr Gevis.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 27 January 2014 were approved and signed as a correct record.</p>
5	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6	<p><u>Youth Activities Review</u></p> <p>Communities across Wiltshire were being consulted on what youth activities they would like in their local communities. Cllr Laura Mayes, Cabinet member for Children's Services at Wiltshire Council gave a presentation on the review being undertaken.</p> <p>The review was sparked by a youth services report presented to Cabinet on 21 January 2014. The current youth service was 10 years old and required updating. The council sought to ensure the continued protection of vulnerable children. In accordance with Department of Education guidance, focus of the review was on enabling local communities rather than purely providing services.</p> <p>In the Devizes community area, there were 1,700 potential users of the youth service. The Area Board had initially allocated £8,672 for the provision of youth services, but had chosen to spend approximately £50,000.</p> <p>The consultation outlined four potential options, these were:</p> <ul style="list-style-type: none"> a) Retain the current in-house service but reduce the cost b) Outsource youth service to a third party c) Encourage and support staff to form a Public Service Mutual d) Develop a community led approach <p>The consultation which started on Friday 31 January would run for 10 weeks. The Area Board were encouraged to contribute to the consultation which could be accessed on the Wiltshire Council website. www.wiltshire.gov.uk/consultationyouthactivitiesreview. The new youth plan was due to go before Cabinet on 15 May.</p>
7	<p><u>What matters to you?</u></p> <p>The 'What matters to you?' conference was held on 4 March 2014 and over 130 members of the public and partner agencies took part. The event focused on the data set out in the Community Area Joint Strategic Assessment 2014-15 and</p>

	<p>used themed roundtable discussion to identify local priorities underpinned by JSA evidence. All participants had an opportunity to vote on the priorities and a summary of the results was included within the agenda pack.</p> <p>The Area Board would be working with Devizes Community Area Partnership (DCAP) to determine who will tackle each priority to avoid duplication and ensure that all priorities are covered. Progress will be fed back through the Area Board.</p>
8	<p><u>Special Education Needs and Disability</u></p> <p>The ‘What matters to you?’ event identified supporting those with special education needs and disabilities as a priority in the Devizes community area. Sue Tanner, Head of Commissioning and Joint Planning gave a presentation on the recent changes in law relating to individuals with special education needs and disabilities. The Children and Families Bill was enacted in September 2013. Under the previous system many focused on the SEN label rather than on individual needs, and many families struggled to get the support required. The Government sought to ensure that the correct support was in place for young people and their families.</p> <p>Wiltshire Council was selected as a pathfinder to test and help shape the new legislation. The Council was developing a local offer scheme which would provide a clear statement of available services. The personal budget scheme would allow individuals to buy the services they required. A new assessment process had been developed which had resulted in a reduction of paperwork. Adult Services and Social Care had been integrated into one team which had improved communication and results. A reduction in management costs had resulted in increased funding for front line services and the number of SEN workers had been increased. The service had been extended to support young people up to the age of 25, which had helped to reduce the number of young people moving out of the area.</p> <p>Following questions it was confirmed that Wiltshire Council were implementing a new non-statutory plan which it was hoped would improve services and reduce waiting times.</p> <p>The Chairman thanked Sue Tanner for the work of her and her team.</p> <p>Cllr Initiative</p> <p>It was resolved to:</p> <p>Allocate the remaining Area Board funding to help develop and deliver a mentoring project for SEND in transition.</p>
9	<p><u>Partner Updates</u></p>

a) Wiltshire Police

A police report was contained within the agenda pack.

b) Wiltshire Fire and Rescue

A fire and rescue report was contained within the agenda pack. An updated report was available at the meeting and was published as an agenda supplement on the Wiltshire Council website.

c) Clinical Commissioning Group (CCG)

Deborah Fielding, Chair of West Wiltshire and Devizes CCG gave an update. The group were working to develop the next health care model. Bureaucratic processes had hindered the delivery of efficient services. Following the GP forum development of diagnostic services, improving integration to reduce duplication and improving access to the system were identified as key priorities.

d) Devizes Community Area Partnership (DCAP)

Chris Butler, Chairman of DCAP gave an update. A consultation on the Pewsey Vale bus route was ongoing. The business group were due to meet on Thursday 27 March to discuss the upcoming business reception, annual benchmarking report and CCTV. Local businesses were encouraged to attend the next Area Board meeting as part of the launch of the Devizes Means Business website.

e) Devizes Area Tourism Partnership

Tony Aldridge gave an update. Wiltshire Museum had won the Wiltshire attraction of the year award and the procession around White Horses had won 3rd place in the cultural event category. The coach set down bays in Devizes town had been approved. The museum and 21 other group operators had recently explored Devizes by coach and following support from the community Devizes had been awarded coach friendly status. Tony was exploring the possibility of setting up an event to inform coach operators of this new status.

The Chairman thanked Tony for his hard work.

f) YAG

The Area Board were encouraged to visit the YAG Facebook page at facebook.com/devizesyouthadvisorygroup. The group were organising a trip to Parliament and had attended the YAG consultation day. They were awaiting a response from Aster Housing regarding a group of elderly residents they hoped to work with. The group continued to work with local shops to develop a video to train security guards about young people. Concern was expressed regarding funding cuts to youth services. The group were organising a litter pick and had been supported by the River Trust and the canoe club.

	<p>g) <u>Schools update</u></p> <p>Malcolm Irons, Headteacher of Devizes School gave an update. Year 11 were expected to beat their GCSE targets. A planning application was underway for the construction of seven classrooms with attached facilities.</p> <p>Pupils had recently taken part in the BBC School Report event and the school was hosting BBC Wiltshire between 12pm and 2pm on Thursday 27 March. A trip to Disney Land Paris had occurred and drama students had won the opportunity to perform. Pupils would visit Kenya for four weeks in the summer. Pupils were due to visit the World War One trenches in Belgium, which would be the 10th trip of its kind. The school production of the Wizard of Oz had been a success. The school had obtained youth sports club sponsorship and had been recognised as a health and wellbeing lead school. Special Educational Needs students had won a new age curling event.</p> <p>h) <u>Parish and Town Councils</u></p> <p>An update for Easterton Parish Council was contained within the agenda pack.</p> <p>Following questions it was confirmed that an additional £51 million had been allocated to improve the condition of roads across Wiltshire over the next six years.</p>
10	<p><u>Community Area Transport Group (CATG)</u></p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Carry out the Caen Hill Pedestrian Crossing scheme in time with the other works if Melksham CATG agrees to pay 50% of the costs. 2. That 50% of the funding for both sets of dropped kerbs (Springfield Road & Chestnut Close) is provided by the CATG and 50% by the Parish Council. This will be approximately an additional £500 from the CATG budget. <p>Following questions it was confirmed that the Core Strategy would be adopted towards the end of the summer. Consultation on the Devizes Neighbourhood plan had begun. It had located a 5 year housing supply within the settlement framework. Concern was expressed regarding the speed of vehicles on Caen Hill.</p>
11	<p><u>Area Board Funding</u></p> <p>The Area Board considered applications for community area grant funding</p> <p><u>Decision:</u></p> <p>To award £5,000 to Urchfont Village Hall extension</p>

	<p>Reason for decision: The application meets grant criteria for 2014/15</p> <p><u>Decision:</u></p> <p>To award £4,000 to Devizes School Drop in Centre</p> <p>Reason for decision: The application meets grant criteria for 2014/15</p> <p><u>Decision:</u></p> <p>To award £500 to Drews Pond Wood</p> <p>Reason for decision: The application meets grant criteria for 2014/15</p>
12	<p><u>Close</u></p> <p>Future meeting dates:</p> <p>Monday 19 May – 6.30pm – Devizes Sports Club Monday 28 July – 6.30pm – Devizes Sports Club Monday 29 September – 6.30pm – Devizes Sports Club</p>

Devizes Community Area Board

May 2014



1. Neighbourhood Policing

Team Sgt: Joanne Spencer

Town Centre Team

Beat Manager – PC Chris Mead
PCSO – Paula Yarranton
PCSO – Jemma Butcher
PCSO – Luke Woodward
PCSO – Kelly Watts

Rural North Team

Beat Manager – PC Helen Clarke
PCSO –
PCSO – Fiona Marno

Rural South Team

Beat Manager – PC James Sheate
PCSO – Phil Greenaway

I am very pleased to welcome PCSO Phil Greenaway to the Devizes team. Phil has transferred from the Trowbridge area with the specific intention to work on a rural beat. I am sure he will be introducing himself to as many people as possible in the coming weeks.

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: www.wiltshire.police.uk

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Local matters

A project being led by PC James Sheate is set to start on the 13th May 2014. Erlstoke Prison is working alongside the NPT to divert young people away from crime. The project involves introducing school pupils to Erlstoke prison, a tour of the facility and a talk from an inmate on a life of crime. The intention is to help young people make the right decisions in life.

All three beat managers have been working with the local community speed watch teams and conducting speed checks in their respective areas in line with their priorities.

In the last two months the NPT have been working hard to access as many school and youth groups as possible. These visits improve communication and partnership working between the establishments and Police, provide visibility to staff and pupils and have included visits and educational talks at Devizes 6th Cubs Group, Downlands School, Devizes Children's Centre and Sixpenny Nursery. Further liaison continues with Rowdeford School, All Cannings, Potterne Youth Group, to name but a few, tackling a range of issues from ASB, to bullying to parking problems.

The first of many planned 'street consultation' events took place in Waiblingen Way, in conjunction with Aster Housing Association. The presence of Police and partners in the area raised a few concerns, many thinking there had been an adverse incident. Of course this was far from the truth and through events such as this we hope to work with partners to make our towns safer. Future plans include events in the surrounding villages.

Police have been working with Wiltshire Council, considering effective ways to combat the problem of dropped litter in the town, particularly in the area of The Green. Plans are progressing rapidly and are expected to be delivered in partnership over the coming weeks.

Pubwatch has been restarted for Devizes Town to support licensed premises in maintaining a safe environment for everyone to enjoy. This will work in conjunction with Drinking Banning Orders which are on course with four letters having been sent out already and one person being considered for application for an order. While this mainly relates to the town centre it can be used anywhere and will have a positive impact in the surrounding villages too.

Crime figures

Devizes area finished in a strong position for the most significant crime types as listed in the table below.

EZ Devizes NPT	Crime				Detections*	
	12 Months to April 2013	12 Months to April 2014	Volume Change	% Change	12 Months to April 2013	12 Months to April 2014
Victim Based Crime	1191	1117	-74	-6.2%	26%	20%
Domestic Burglary	48	34	-14	-29.2%	38%	21%
Non Domestic Burglary	143	121	-22	-15.4%	20%	7%
Vehicle Crime	80	95	+15	+18.8%	10%	1%
Criminal Damage & Arson	259	205	-54	-20.8%	18%	12%
Violence Against The Person	289	335	+46	+15.9%	38%	28%
ASB Incidents (YTD)	1193	1015	-178	-14.9%		

* Detections include both Sanction Detections and Local Resolutions

Over the last two weeks we have seen an increase in burglaries to sheds and garages. Bicycles and power tools have been stolen but the majority of offences record that nothing was taken. There have also been a number of instances where bicycles, secured to railings or property in the town have been stolen or had parts taken off them.

Over the most recent bank holiday weekend a further 4 sheds were broken into along the Bath Road with only a bicycle taken from one of them and the weekend prior approximately 16 sheds were broken into at the Green Lane allotments, during one afternoon. For the majority of these nothing was stolen.

Serial numbers of property needs to be recorded and items properly secured. Bicycles seem to be the target of the moment. I suggest that even in a locked shed, bikes are secured to something else.

I would also recommend additional security is considered such as lighting or audible alarms. A well known online auction retailer has garage / shed alarms on sale for £4.79 including postage. Such measures could make the difference, preventing someone becoming a victim of crime. Please consider passing this on to your friends and neighbours.

We have also seen an increase in the theft of catalytic converters from vehicles such as Ford Rangers, Citroens (MPV's and Vans – Berlingo, Xsara, Picasso, Dispatch) and Peugeots (406, 306, Expert) and other SUV's. Converters contain precious metals and are ultimately broken down and the precious metals sold on for recycling. It is possible to purchase protective guards to attach to vehicles which deter thieves. Costs vary but are significantly lower than the cost of insurance excess or replacing an exhaust and repairing damage. Where possible park vehicles in such a way to restrict access to the underneath such as close to walls, next to other vehicles and in well lit areas.

Matthew Armstrong
Sector Inspector, Devizes Melksham Pewsey
15th January 2014

Devizes Area Board – May 19th 2014

Request for change of use of Telephone Box

Purpose

To agree a request from Bishops Cannings Parish Council to overturn the previous objection from Kennet District Council to removing the Horton telephone kiosk.

Background

Bishop's Cannings Parish Council wish to adopt the Horton telephone kiosk in order to house a 'community Publicly Accessible Defibrillator'. The council has been in contact with BT Payphones, who have no problem in principle with decommissioning this very rarely used public payphone and making it available for community adoption. The difficulty arises because in 2008 Kennet District Council objected to the removal of the Horton telephone kiosk and would not lift the objection to allow adoption. BT Payphones now require a formal notification from Wiltshire Council that the previous prohibition can be dropped.

The situation has changed from 2008 when both the community and the parish council did not wish to see the kiosk left without a useful function and face removal or abandonment. The reinvention of the kiosk as a central point for a cPAD is a socially useful enterprise and gives a new purpose to a valued feature of the street-scene.

Reason for being area board decision?

The decision as to whether to lift the objection to allow adoption is delegated to the area board as it only affects this area and is within agreed budget

Recommendation

It is recommended that Devizes area board agree to the request from Bishops Cannings Parish Council to remove any objection to them adopting the telephone kiosk in Horton in order to house a defibrillator.

DEVIZES AREA BOARD
24th March 2014

COMMUNITY AREA TRANSPORT GROUP
MEETING HELD ON MONDAY 28th April 2014

Purpose of the Report

To provide an update and recommendations to Devizes Area Board from the meeting of the Community Area Transport Group meeting held on Monday 28th April 2014.

Notes of Meeting

Present:

Tony Cosstick – Cycle Devizes
 Peter Evans - Devizes Town Council

Kristian Price – Area Highways Engineer
 Kate Freeman – Chairman of DCAP Transport Sub-Group (From 10:30am)
 Kelvin Nash – Devizes Town Council

Gareth Rogers - Senior Engineer, Wiltshire Council
 Richard Rogers - Community Area Manager for Devizes, Wiltshire Council
 Steve Valentine – Roundway Parish Council
 Philip Whitehead –Devizes area Board, Chairman & portfolio holder for Highways Contract

Apologies

Rob Edwards – Potterne PC
 Ann Lumb - Great Cheverell Parish Council
 Rachel Kent – Environmental Officer, Wiltshire Council

<p>Funding Update (See attached from GR)</p>	<p>GR presented the funding situation which can be summarised as:</p> <p>2014/15 allocation £15,751</p> <p>Total Budget - £62,171</p> <p>Total Committed expenditure - £52,273</p> <p>Remaining budget - £9,898</p> <p><i>Requests for funding to be considered at this or future meetings include:</i></p> <p>Any potential crossing on the Bath Road has not been included as we do not know how much will be needed. There may be</p>
---	--

	106 funding available
20 mph limit	<p>The analysis of the requests for 20 mph limit were presented by GR including his recommendations.</p> <p>A 20mph limit relies on signage but a 20mph zone also requires speed calming features. It is not until further investigation takes place that we will know what the best approach is and therefore the cost.</p> <p>It was noted that Potterne Parish Council have submitted a late request for a 20mph limit from the existing 30mph. As there is not enough time to assess this request it was decided that it would be considered for 2014/15.</p> <p>The CATG were asked to select 2 schemes for further investigation including a speed assessment. The list of 10 suggested sites was discussed and the following two were selected:</p> <p>RECOMMENDATION – That the area board selects the following two locations to be taken forward for consideration for a 20mph speed limit:</p> <ol style="list-style-type: none"> I. Brickley Lane, Devizes (inc. Longcroft Road, Brickstead Avenue, Roseland Avenue etc...) – This would avoid confusion and get rid of abnormalities as some of the roads are already 20mph II. Western End of Urchfont – It was recognised that part of the area such as Blackboard Lane would be helped by a 20mph limit/zone
Rotherstone	A second phase of consultation with the residents of Rotherstone and Avon Terrace has been carried out. Those consulted were asked to select which of

	<p>the options they would prefer to see in order to prevent the road being used as a rat run. The responses were presented to the group by PE</p> <p>Although there was some support for Option 1 (Cul-de-sac) only a third of people responded. Some residents were happy with the current system and did not want any changes.</p> <p>It was also noted that a vehicle survey has been undertaken which shows only 400 vehicles a day use the road in each direction.</p> <p>GR pointed out that we would need at least 50% of residents to agree any approach if it is to be considered for implementation.</p> <p>ACTION – PE to go back and try and get feedback from residents who have not yet responded</p>
<p>Bus stops at Urchfont</p>	<p>A proposal for a landing area for access to the bus will be brought to a future meeting.</p>
<p>Highways Major Maintenance Proposal 2014-20</p>	<p>Wiltshire Council has put another £52m into highways schemes up to 2020. This almost doubles the amount that is currently committed.</p> <p>A priority list has been drawn up looking at technical data. The 2014/15 list has already been scheduled in.</p> <p>The CATG agreed to recommend to the area board the following approach:</p> <p>RECOMMENDATION</p> <ol style="list-style-type: none"> I. The area board supports the scheduled work for 2014/14 II. The area board delegates responsibility to the CATG group to consider exceptions to the

	scheduled proposals for future years and make any recommendations.
UPDATES	
London Road Crossing	Some site consideration has begun. A small budget is available to look at whether a crossing is required and if so where.
Bath Road Crossing	Highways have commissioned a consultation to undertake a count. This will take place after the 1 st April and not in school holidays. A report and proposal will be ready for the next meeting
Substantive Bid Scheme	The end of June is the deadline for developed schemes to be submitted for consideration. It is unlikely that Devizes will have any that are developed enough to bid for this year's funding.
Long Street Weight Limit	<p>The initial cost for some initial research into the suitability of Long Street for a weight limit would be £1k.</p> <p>KN and PE agreed that the Town Council would support looking further into this and the research would give the evidence we require to make a decision regarding whether to pursue it.</p> <p>RECOMMENDATION – That £1k is made available to carry out an initial survey into whether it is suitable to implement a Weight Crossing on Long Street</p>
Whistley Road	<p>Potterne Parish Council informed the group that they will submit a plan for gates at the current 30mph sign.</p> <p>The Parish Council have requested speed counts to be taken at the following places, the upper village bus stop, 100m south of the pub and Whistley Road</p>
Great Cheverell	<p>GR is meeting with the PC in May</p> <p>The PC is putting a proposal together</p>

Caen Hill Crossing

Melksham CATG has agreed to support the crossing and is willing to contribute 50% of the costs.

The work is scheduled for July.

Recommendations to Devizes Area Board

The area board is asked to agree the following recommendations:

RECOMMENDATIONS

1. That £1k is made available to carry out an initial survey into whether it is suitable to implement a Weight Crossing on Long Street, Devizes
2. That the area board selects the following two locations to be taken forward for consideration for a 20mph speed limit:
 - I. **Brickley Lane, Devizes (inc. Longcroft Road, Brickstead Avenue, Roseland Avenue etc...)** – This would avoid confusion and get rid of abnormalities as some of the roads are already 20mph
 - II. **Western End of Urchfont** – It was recognised that part of the area such as Blackboard Lane would be helped by a 20mph limit/zone
3. The area board
 - I. supports the scheduled major highways maintenance work for 2014/15
 - II. delegates responsibility to the CATG group to consider exceptions to the scheduled proposals for future years and make any recommendations.

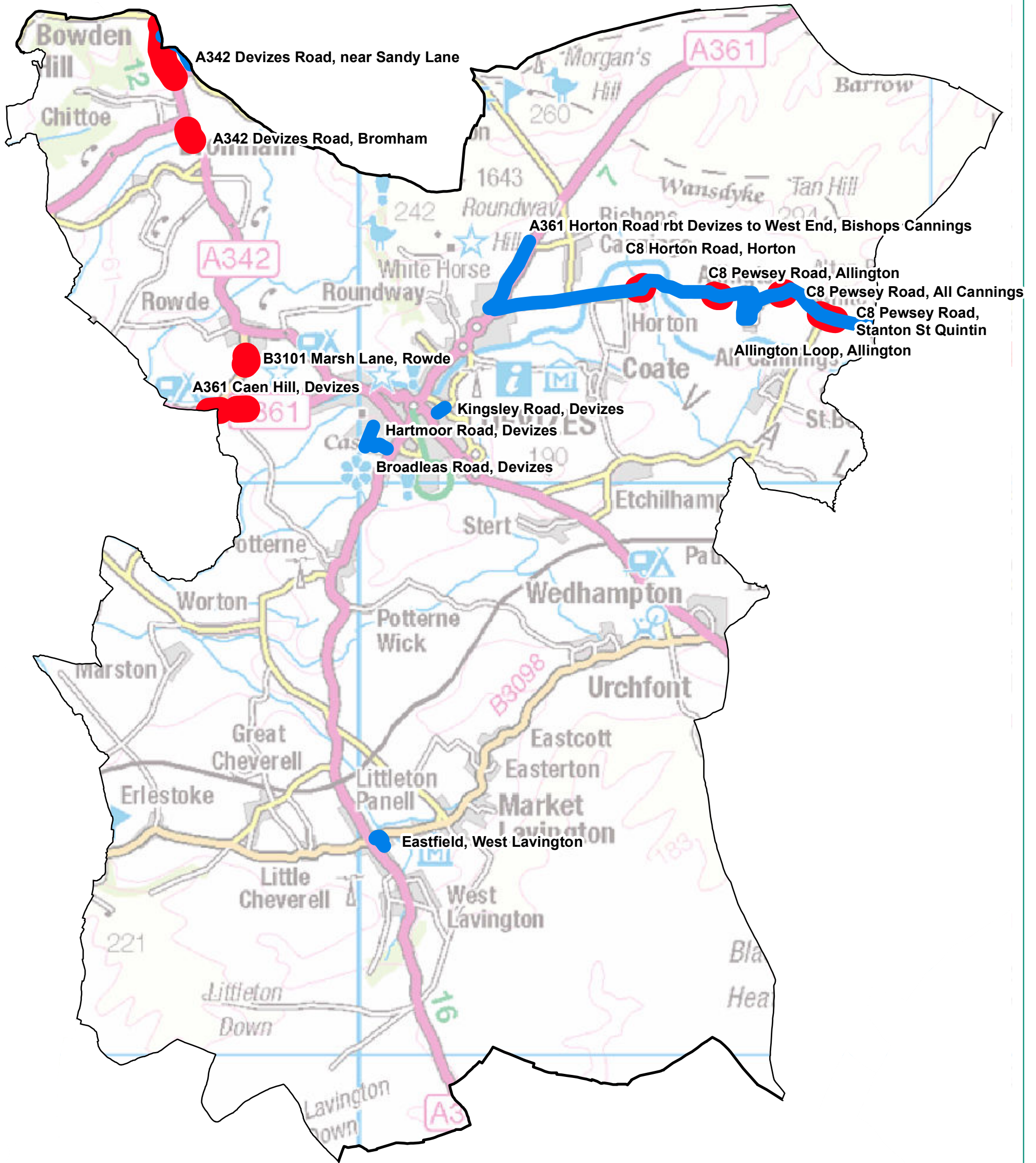
Date of next meeting – Monday 14th July, 10am, Wiltshire College, Devizes



Report Author: Richard Rogers, Devizes Community Area Manager

Highways Major Maintenance 2014 -2015 – Devizes Area Board

Road	Location	Area Board	Recommended Treatment	Average Width (m)	Estimated Length (m)	Est Area of Site (m ²)
U/C	Eastfield leading to The Spinney	Devizes	Resurfacing	5.2	530	2,756
U/C	Hartmoor Road	Devizes	Resurfacing and footways	5.7	340	1,938
U/C	Broadleas Road	Devizes	Resurfacing	5.7	440	2,508
U/C	Kingsley Road leading to Kingsley Gardens	Devizes	Resurfacing	6.3	255	1,607
U/C	Allington Loop	Devizes	Resurfacing	5	910	4,550
A361	Devizes, Horton Rd roundabout incl. Northbound & Southbound dual carriageway to West End, Bishops Cannings	Devizes	Resurfacing	14.5	840	12,180
A361	Devizes, Horton Rd roundabout incl. Northbound & Southbound dual carriageway to West End, Bishops Cannings	Devizes	Resurfacing	7.4	1,180	8,732
A342	A342 Devizes Road near Sandy Lane	Devizes	Resurfacing	6.5	1,000	6,500
B3101	Marsh Lane, Rowde	Devizes	Resurfacing	5.9	90	531
A361	A361 Caen Hill, Devizes	Devizes	Resurfacing	7.8	160	1,248
C8	C8 Devizes to Pewsey	Pewsey & Devizes	Surface dressing	5.4	11,000	59,400

*Sites highlighted in yellow involve skid resistance improvements.



	Carriageway Repairs 2014/2015
	Skid Resistance Improvements 2014/2015

1:67,153

© Crown copyright and database rights 2014 Ordnance Survey 100049050



Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
A Class	A361	MONDAY MARKET ST MINI TO BUDGENS MINI to A360	470	Strengthening	1
A Class	A360	C20 BLACK DOG X-RDS TO 40 MPH POTTERNE	340	Surface Dressing	1
A Class	A361	CAEN HILL GARDENS TO A342 DUNKIRK HILL	360	Surface Dressing	1
A Class	A361	END DUAL C/WAY TO CAEN HILL GARDENS	290	Surface Dressing	1
A Class	A360	SOUTHGATE MINI TO BREWERY CORNER MINI	600	Surface Dressing	1
A Class	A360	GORE CROSS TO RUTTS LANE to RUTTS LANE TO ORCHARD	360	Surface Dressing	1
A Class	A360	GORE CROSS TO RUTTS LANE to RUTTS LANE TO ORCHARD	360	Strengthening	1
B Class	B3098/195	30 MPH URCHFONT EAST TO C248 FOXLEY CORNER	295	Surface Dressing	1
Unclassified	UC005310/5	STIBB HILL (WEST LAVINGTON)	60	Surfacing	1
Unclassified	UC006002/1	BROADLEAS PARK SPINE (DEVIZES)	60	Surfacing	1
Unclassified	UC016108/2	WAYLANDS DEVIZES LOOP	63	Surfacing	1
Unclassified	UC955501/1	PUDNELL LANE ERLESTOKE	60	Surface Dressing	1
Unclassified	UC955501/1	PUDNELL LANE ERLESTOKE	360	Surface Dressing	1
Unclassified	UC016009/1	EASTLEIGH ROAD DEVIZES	160	Surfacing	1
Unclassified	UC035902/1	UC PAST FULLAWAY FARM TO END (STERT)	58	Surface Dressing	1
A Class	A342	A342 30MPH TO CLOSE LANE ROWDE to CONSIENCE LANE	1280	Strengthening	2
A Class	A342	A342 30MPH TO CLOSE LANE ROWDE to CONSIENCE LANE	1280	Surface Dressing	2
A Class	A342	MILL ROAD TO BRICKLEY LANE	210	Surface Dressing	2
A Class	A361	START DUAL C/WAY TO END DUAL C/WAY EASTBOUND	200	Strengthening	2
A Class	A342	A3102 JUNC. CHITTOE TO HIGHFIELD	760	Surface Course	2
A Class	A360	BLACKBERRY LANE TO THE FAIRWAY	300	Strengthening	2
A Class	A342	A342 NETHERSTREET SOUTH TO 40/60MPH BROMHAM to A34	261	Surface Dressing	2
A Class	A342	A342 NETHERSTREET SOUTH TO 40/60MPH BROMHAM to A34	261	Surface Course	2
B Class	B3098/186	TRACK TO BARN TO 30 MPH URCHFONT	480	Surface Dressing	2
B Class	B3098/167	30MPH MARKET LAVINGTON TO PARSONAGE LANE	330	Surface Dressing	2
B Class	B3101/120	40 MPH NORTHEAST TO 40 MPH MARSH LANE (ROWDE)	246	Surface Dressing	2
C Class	C249/142	ENTRANCE TO SWISS COTTAGE TO UC TO ROUNDWAY HILL	413	Surface Dressing	2
Unclassified	UC005401/2	KINGS ROAD (SHARP BEND TO 30 MPH) EASTERTON	290	Surface Dressing	2
Unclassified	UC005401/2	KINGS ROAD (SHARP BEND TO 30 MPH) EASTERTON	701	Surface Dressing	2
Unclassified	UC005401/2	KINGS ROAD (SHARP BEND TO 30 MPH) EASTERTON	701	Surface Dressing	2
Unclassified	UC006101/1	HILLWORTH ROAD (DEVIZES)	60	Surfacing	2
Unclassified	UC955801/1	C20 SOUTH WEST TO BRADFORDS WAY (WORTON)	60	Surface Dressing	2
Unclassified	UC015409/1	NORTHBROOK (HIGH STREET TO END) MARKET LAVINGTON	488	Surfacing	2

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC006008/2	CORNWALL CRESCENT DEVIZES (T JUNCTION TO END)	138	Surfacing	2
Unclassified	UC006018/1	GREENFIELD ROAD (DEVIZES)	80	Surfacing	2
Unclassified	UC025402/1	THE CLAY EASTERTON	300	Surfacing	2
Unclassified	UC006116/1	HIGH STREET DEVIZES (WINE STREET TO LONG STREET)	140	Surfacing	2
Unclassified	UC045601/1	THE CROFT URCHFONT B3098 TO END	82	Surfacing	2
Unclassified	UC005205/1	STRAWBERRY HILL WEST LAVINGTON	221	Surfacing	2
Unclassified	UC006106/1	WHARF STREET (DEVIZES)	72	Surfacing	2
Unclassified	UC065703/1	HIGH STREET (A342 TO CARTWAY) WEDHAMPTON	80	Surface Dressing	2
Unclassified	UC016009/1	EASTLEIGH ROAD DEVIZES	120	Surfacing	2
Unclassified	UC005401/1	KINGS ROAD (MARKET LAVINGTON)	200	Surface Dressing	2
Unclassified	UC006008/1	CORNWALL CRESCENT DEVIZES	93	Surfacing	2
Unclassified	UC045704/1	EAST OFF CROOKS LANE URCHFONT	194	Surface Dressing	2
Unclassified	UC006125/1	TESCO CARPARK (SW & CLOCKWISE) DEVIZES	252	Surfacing	2
A Class	A361	C50 (TO CALNE) TO N.W. B'DING LINE SHEPHERDS SHORE	250	Surface Dressing	3
A Class	A361	C50 (TO CALNE) TO N.W. B'DING LINE SHEPHERDS SHORE	310	Surface Dressing	3
B Class	B3101/112	A361 CAIN HILL NORTH TO 40 MPH (ROWDE)	260	Surface Course	3
B Class	B3101/112	A361 CAIN HILL NORTH TO 40 MPH (ROWDE)	260	Strengthening	3
B Class	B3098/176	30 MPH EASTERTON TO 30 MPH EASTERTON	380	Surface Dressing	3
B Class	B3098/157	30 MPH LITTLE CHEVERELL TO 30 MPH WEST LAVINGTON	320	Surface Dressing	3
B Class	B3098/156	40 MPH EAST TO 30 MPH LITTLE CHEVERELL	520	Surface Course	3
C Class	C254/110	30 MPH TO UC WEST TOWARD RAILWAY	840	Surface Dressing	3
C Class	C254/115	UC TOWARD RAILWAY TO C/LINE BRIDGE ON BEND	660	Surface Dressing	3
Unclassified	UC016014/1	PINES ROAD DEVIZES	60	Surfacing	3
Unclassified	UC045602/2	HIGH STREET (SPLIT END THE GREEN) URCHFONT	60	Surfacing	3
Unclassified	UC065704/1	LANE TO MANOR FARM WEDHAMPTON	128	Surface Dressing	3
Unclassified	UC025405/1	WHITE STREET EASTERTON	157	Surfacing	3
Unclassified	UC025405/1	WHITE STREET EASTERTON	120	Surfacing	3
Unclassified	UC015401/5	DROVE LANE MARKET LAVINGTON	80	Surfacing	3
Unclassified	UC985901/1	C243 WHISTLEY LANE TO FIVE LANES MILL	340	Surface Dressing	3
Unclassified	UC025402/1	THE CLAY EASTERTON	60	Surfacing	3
Unclassified	UC995401/1	RUSSELL MILL LANE LITTLETON PANELL	369	Surfacing	3
Unclassified	UC005305/1	SUNNYSIDE (WEST LAVINGTON)	80	Surfacing	3
Unclassified	UC015402/2	FIDDINGTON CLAY MARKET LAVINGTON	152	Surfacing	3

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC015401/5	DROVE LANE MARKET LAVINGTON	282	Surfacing	3
A Class	A342	CONSIENCE LANE TO A361 JUNC. DUNKIRK HILL	340	Surface Dressing	4
A Class	A361	C50 (TO CALNE) TO N.W. B'DING LINE SHEPHERDS SHORE	220	Surface Dressing	4
A Class	A360	GORE CROSS TO RUTTS LANE	600	Surface Dressing	4
A Class	A361	NW B'DING LINE SHEPHERDS SHORE TO MILESTONE	360	Surface Dressing	4
A Class	A3102	A3102/A342 TO BACK LANE to BACK LANE	350	Surface Course	4
A Class	A3102	A3102/A342 TO BACK LANE to BACK LANE	350	Strengthening	4
B Class	B3098/150	VICTORIA PARK TO TOWNSEND (GREAT CHEVERELL)	838	Surface Dressing	4
Unclassified	UC066103/3	THE STREET (PART) ALL CANNINGS	422	Surface Dressing	4
Unclassified	UC006110/3	VICTORIA ROAD DEVIZES (SPUR OFF CIRCLE)	60	Surfacing	4
Unclassified	UC015421/1	WHITE ST/LAVINGTON HILL (B3098 TO 30MPH)	118	Surfacing	4
Unclassified	UC006002/1	BROADLEAS PARK SPINE (DEVIZES)	60	Surfacing	4
Unclassified	UC016109/1	MEADOW DRIVE (NORTH WEST AND SOUTH OFF BRICKLEY LANE	118	Surfacing	4
Unclassified	UC006023/2	SOUTHGATE CLOSE (SOUTH TO NORTH)	70	Surfacing	4
Unclassified	UC045701/2	CROOKS LANE (B3098 TO 30 MPH) URCHFONT	225	Surface Dressing	4
Unclassified	UC005001/1	A360 TO TRACK TO CORNBURY FARM (WEST LAVINGTON)	196	Surface Dressing	4
Unclassified	UC055701/1	GREEN GATE ROAD (A342 TO CARTWAY) WEDHAMPTON	320	Surface Dressing	4
Unclassified	UC006105/1	COUCH LANE (DEVIZES)	80	Surfacing	4
Unclassified	UC006010/1	BROADLEAS ROAD (DEVIZES)	260	Surfacing	4
Unclassified	UC005303/1	EASTFIELD (WEST LAVINGTON)	120	Surfacing	4
Unclassified	UC015411/1	CANADARISE MARKET LAVINGTON (HORSESHOE)	60	Surfacing	4
A Class	A361	END E/BOUND DUAL C/WAY TO C50(TO CALNE)	360	Surface Dressing	5
A Class	A360	GORE CROSS TO RUTTS LANE	750	Surface Dressing	5
C Class	C250/107	A3102 SANDRIDGE	411	Surface Dressing	5
C Class	C243/107	A360 TO 30 MPH POTTERNE to 30 MPH POTTERNE	280	Surface Dressing	5
C Class	C243/107	A360 TO 30 MPH POTTERNE to 30 MPH POTTERNE	280	Surface Dressing	5
Unclassified	UC025405/1	WHITE STREET EASTERTON	80	Surfacing	5
Unclassified	UC016201/1	ROUNDWAY PARK DEVIZES (EXCLUDE LOOP ROAD)	120	Surfacing	5
Unclassified	UC996110/1	MOYNE CLOSE DEVIZES (WEST OFF STATION ROAD)	60	Surfacing	5
Unclassified	UC066301/1	ALLINGTON LANE (ALL CANNINGS)	80	Surface Dressing	5
Unclassified	UC055702/1	LINK (STOPPED OFF) C248 - A342 URCHFONT	60	Surface Dressing	5
Unclassified	UC006009/3	QUEENS ROAD DEVIZES (TURNING CIRCLE AT TENNIS COURT)	53	Surfacing	5
Unclassified	UC015421/2	WHITE ST/LAVINGTON HILL (30MPH SOUTHEAST TO END)	403	Surface Dressing	5

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC005302/1	THE SPINNEY (WEST LAVINGTON)	136	Surfacing	5
Unclassified	UC066101/1	DREWETTS LANE (ALL CANNINGS)	74	Surface Dressing	5
Unclassified	UC016107/1	KINGSLEY GARDENS DEVIZES	83	Surfacing	5
Unclassified	UC015408/1	STOBBERTS ROAD MARKET LAVINGTON	107	Surfacing	5
Unclassified	UC016013/5	LONGCROFT CRESCENT DEVIZES	132	Surfacing	5
A Class	A3102	WESTBROOK RD (60MPH TO A342) BROMHAM	530	Surface Course	6
A Class	A361	NW B'DING LINE SHEPHERDS SHORE TO MILESTONE	200	Surface Dressing	6
A Class	A3102	WESTBROOK RD (60MPH TO A342) BROMHAM	220	Surface Dressing	6
A Class	A360	B3098 CHEVERELL ROAD TO C40 CHEVERELL ROAD	210	Surface Dressing	6
A Class	A360	BLACKBERRY LANE TO THE FAIRWAY	220	Surface Course	6
A Class	A360	THE FAIRWAY TO SOUTHGATE MINI	260	Surface Dressing	6
B Class	B3098/199	C248 FOXLEY CORNER TO A342 WEDHAMPTON	250	Surface Dressing	6
C Class	C255/170	ENTRANCE TO SEWERAGE WORKS TO 30 MPH ROWDE	250	Surface Dressing	6
Unclassified	UC066301/1	ALLINGTON LANE (ALL CANNINGS)	520	Surface Dressing	6
Unclassified	UC995301/2	LOW ROAD (B3098 TO 30 MPH LITTLE CHEVERELL)	430	Surface Dressing	6
Unclassified	UC006016/1	SARUM DRIVE DEVIZES (SPINE)	106	Surfacing	6
Unclassified	UC005307/1	CHURCH LANE (WEST LAVINGTON)	142	Surfacing	6
Unclassified	UC035601/1	MANOR CLOSE URCHFONT (C253 TO BOWDENS)	87	Surfacing	6
Unclassified	UC976401/2	NETHERSTREET (YARD LANE NORTH TO FARM) BROMHAM	80	Surfacing	6
Unclassified	UC046001/1	C60 SOUTH AND WEST TO THE GREEN (ETCHILHAMPTON)	120	Surface Dressing	6
Unclassified	UC035601/2	MANOR CLOSE URCHFONT (SPUR LEFT)	63	Surfacing	6
Unclassified	UC015406/1	STOBBERTS PLACE MARKET LAVINGTON	67	Surfacing	6
Unclassified	UC035902/1	UC PAST FULLAWAY FARM TO END (STERT)	180	Surface Dressing	6
Unclassified	UC996103/5	SALISBURY STREET DEVIZES	123	Surfacing	6
Unclassified	UC046101/1	PIG LANE COATE	320	Surfacing	6
Unclassified	UC996102/1	BEAUCLERC STREET DEVIZES	120	Surfacing	6
Unclassified	UC005205/1	STRAWBERRY HILL WEST LAVINGTON	60	Surfacing	6
Unclassified	UC976209/1	CHESTNUT CLOSE ROWDE	52	Surfacing	6
Unclassified	UC016301/1	ROUNDWAY HILL AS FAR AS THE CHALKPIT	220	Surface Dressing	6
Unclassified	UC065705/1	CARTWAY (NE OFF HIGH STREET) WEDHAMPTON	120	Surface Dressing	6
Unclassified	UC966601/1	A3102 TO END NR A3102/A342 JUNCTION (CHITTOE)	140	Surface Dressing	6

Report to	Devizes Area Board
Date of Meeting	19th May 2014
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 2 applications seeking 20014/15 Community Area Grant Funding.

1. **Devizes & District Association for the Disabled** are seeking £2,043 towards electrical works at Nursteed Centre
2. **Wiltshire Blind Association** are seeking £4,383 for equipment in their assistive technology resource centre

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In 2014/15 the officer is required to only ensure that the request meets the funding criteria but not to make any recommendations.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The allocation for Devizes Area Board in 2014/2015 has not been fully agreed but is likely to be similar to 2013/14. This is a capital only grants system
- 1.5. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1001 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.11. The funding criteria and application forms are available on the council's website <http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsschem>

[e.htm](#)

- 1.12. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance as presented for delegated decision• Devizes Community Area Plan• Devizes Joint Strategic Needs Document
--	--

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Councillors will need to decide whether the community benefit will warrant the request.
- 2.3. This is the first round of funding during 2014/2015.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. All awards are subject to the condition that no payment will be made until all other match funding has been confirmed.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8	Devizes and District Association for the Disabled	Electrical installation at the Nursteed Centre	£2,043 towards a project costing £4,087

- a. This application meets the grants criteria and has been classified as a capital project
- b. The project is to carry out new works to the electrical system in order to bring to current standard and install new wall lights in Main Hall to improve ambience. The work will also provide new diffusers to ceiling lights in Main Hall and Kitchen and replace external floodlights with energy saving LED floodlights with PIR sensors.
- c. The Nursteed Centre, now called the Nursteed Community Centre, provides a safe, accessible, affordable place for disabled people in the area. The Centre is used by 16 groups of people with various disabilities with approximately 250 disabled people using the Centre on a regular basis. The Centre allows equality by providing a meeting place for all people irrespective of disabilities. This project will bring the electrical system to modern safe standard whilst reducing some energy cost and also providing improved lighting in the Main Hall
- d. The remaining funding is being found from private donations

Ref	Applicant	Project proposal	Funding requested
9	Wiltshire Blind Association	Specialist equipment for the Assistive Technology Resource Centre	£4,383 towards a project costing £17.1072

- a. This application meets the grants criteria and has been classified as a capital project
- b. The funding is to purchase a range of specialist equipment to enable them to open an Assistive Technology Resource Centre and run Assistive Technology workshops and drop-in sessions for people with sight-loss in Devizes over a 12 month period. The service would be free of charge and run by a trained Sight Advisor, supported by Volunteers. The sessions would teach visually impaired people how to use computers and assistive technology to help them manage many aspects of their lives, which sighted people may take for granted, such as managing their finances, look for work/voluntary roles, write a C.V, use the internet, shop online and communicate with friends. The equipment will be based at their Head Office in Devizes
- c. The organisation does have considerable reserves but these are allocated to purchasing a dedicated centre.

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Richard Rogers Devizes Community Area Manager Tel: 01225 718626 E-mail Richard.rogers@wiltshire.gov.uk
----------------------	---

